



4th International Conference on
**FUNDAMENTALS AND APPLICATIONS OF
CERIUM DIOXIDE IN CATALYSIS**

17-20 September 2024
Grand Hotel Bernardin, Portorož-Portorose, Slovenia

GUIDELINES FOR ORAL PRESENTATIONS

Presentation Times

Each plenary lecture is allotted a total of **60 minutes**, each **invited talk** a total of **40 minutes**, and **regular oral presentation** a total of **20 minutes**. To keep the session on time, the schedule will be adhered to, so please finish your presentation on time. In order to allow time for questions, please consider that your presentation should last no more than ~55 minutes (for plenary lecture), ~35 (for invited talk) or ~17 minutes (for regular oral presentation).

Please make sure that your session chair knows of your attendance prior to the beginning of your session.

In the case of a last minute cancellation of an oral presentation, the scheduled programme of the session will be maintained.

Equipment

A conference room will be equipped with a PC with PowerPoint (MS Office) and an LCD projector. A laser pointer and wireless microphones will be provided. No other equipment will be supplied or supported by the Conference organizers.

Preloading PowerPoint Files

We strongly encourage you to submit your PowerPoint presentation files to the Conference Secretariat (chem.soc@ki.si) on or before **Friday, 13 September 2024**. We will preload your files in the computer for LCD projection in advance.

We will also accept your PowerPoint presentation files on site during the Conference. You should come to the **Slide Corner at the Grand Hotel Bernardin Convention Center** (11th floor) to arrange the transfer of your PowerPoint file to the computer for LCD projection. This should be done no later than 08:20 (for the morning sessions) or 14:20 (for the afternoon sessions) on the day of your presentation. On the first day of the Conference, you will be able to upload your presentation to the computer for LCD projection between 16:00 and 17:40.

To avoid delays with setting up individual computers in between presentations, please note that you will not be permitted to make your presentation using your own laptop. Please save your files in USB memory stick or CD-ROM for transfer to our computers in advance.

Please note that the presentations will be available for you to check at the Slide Corner on the day of your presentation from 08:00 - 08:25 and during the breaks (coffee and lunch).

Ceria 2024 Conference Secretariat

c/o Slovenian Chemical Society, Hajdrihova 19, SI-1001 Ljubljana, Slovenia
Phone: +386 1 47 60 252, fax: +386 1 47 60 300, e-mail: chem.soc@ki.si • <https://ceria2024.chem-soc.si/>